

September 8, 2009

**Collegium Meeting
MINUTES**

Terrace Room

Present: Ayar, Barker, Beck, Brown, Budde, Dettman, Embree, Fleming, Giordano, E., Hackbarth-Onson, Hall, Hassel, Heidmann, Hemenway, Herda-Rapp, Holdhusen, Hosler, Hunt, Koenig, Leigh, Lippi, Liss, Martin, McCaslin, McCluskey, Milani, Montgomery, Pech, Premadasa, Richmond Hawkins, Rudolph, Sargent, Sexauer, Smith, Steffen, Thorngate, Thwaites, Wang, Whitaker, Whitney, Wittkopf, Workman. **Student:** Choua Xiong
Also attending: Kandace Elmergreen, Elmergreen and Associates

Absent/teaching: Adney, Case, Kordus, Pehl-De Silva

Absent: Brandt, Fox, Gray, Gregori, Greenberg, Greenwood, Grossnickle, Her, Juedes, McBee, McNelis-Kline, Michalec, Mulder, Nerat, Timoney, Wallin. SGA student representatives (three).

Minutes of the May 5, 2009 meeting were approved (Sexauer/Lippi).

DEAN'S REPORT (Smith)

- Electronic report was circulated earlier.

STEERING COMMITTEE REPORT (Montgomery)

- Committees need to convene and elect their chairs if they have not already done so.
- Remember to post minutes of meetings on bulletin board located in hallway outside the north end mailroom/workroom. Also send an electronic copy to Kelly Mulder for posting on our website. Posting of hard-copy agendas and minutes is required, according to University policy.
- Discussions concerning the H1N1 virus will be taking place and Steering will present a plan in the near future.

STUDENT SERVICES REPORT (Beck)

- As of August 3, 969 students were registered. As of September 3, 1354 students were registered. About 25% of student population and FTE register during the last month before the beginning of the semester. As of today, our headcount is 1365, and FTE is 994.
- We have the highest number ever of continuing students this fall.
- Winterim 2010 will have 13 instructional days. No classes will be held on January 4 (a mandatory furlough day) and January 18 (Martin Luther King Day).

STUDENT GOVERNMENT ASSOCIATION (Heise)

- No report. No SGA representation.

SENATE REPORT (Whitaker/Steffen)

- The Senate will be meeting the end of October. Discussions will include banked credits and IS courses. No further report.

COUNSELING SERVICES (Elmergreen)

- A document entitled "Recognizing and Assisting the Emotionally Distressed Student: A Guide for Faculty and Staff" was distributed, and can also be found on the UWMC website. It includes a list of contact information and covers many guidelines and situations. Please read the

document and familiarize yourself with its contents. The Steering Committee and the Threat Assessment Group (TAG) will be addressing this issue further.

ELECTION (2009-10)

APPEALS AND GRIEVANCES COMMITTEE

(Alternate faculty member, one-year term, cannot be on Evaluation Committee or Promotion and Tenure Committee)

Nominee: Barry Liss

Elected: Barry Liss

Meeting adjourned at 4:30 p.m. (Hosler/Beck).

Respectfully submitted by
Charlene Schmidt, Recording Secretary

Keith Montgomery
Chair, UWMC Steering Committee